Transition Framework Tools ToT Manual: Adult Learning Design Review
Consultancy Opportunity

Background

In 2023, Better Care Network (BCN) in partnership with Changing the Way We Care and the Transforming Children Care Transition Working Group developed a train-the-trainer program for practitioners providing technical support to transitioning residential care services, as part of efforts to scale up country-level capacity. The ToT was developed around 3 key transition tools:

1. The Phases of Transition Interactive Diagram,
2. The Transitioning Modules of Care Assessment Tool,
3. The Transition Cost Estimation Tool.

The training covers two additional modules:

1. Connecting the transition of individual services to wider care systems reforms, and

A global Transition ToT event was hosted in August 2023, and the first version of the training manual was developed and tested during this event. A regional ToT was hosted shortly afterwards in Latin America. Feedback from participants and trainers was gathered and the manual underwent a round of revisions.

Scope of Work

BCN is now seeking a consultant with expertise in adult learning to review the ToT manual and adapt the structure and layout of the manual based on adult learning design principles. The consultant will be responsible for:

1. Reviewing the existing structure of the manual and presentation of the content and providing advice, and suggestions for adaptations to integrate adult learning design principles (manual length 102 pages).
2. Implementing approved changes to the structure/presentation of the content.
3. Adapting the layout of the manual to improve the user experience for trainers delivering the content.
5. Liaising with a designer (contracted by BCN) to provide a design brief/guidance, review the draft design of the manual and provide feedback to the designer.

**Timeline**

The consultancy will commence in February 2024 and deliverables must be completed by the end of March 2024.

It is estimated the consultancy will be for a total of 8 days broken down as follows:

- Review and development of a set of recommendations for adaptations to the manual – 2 days.
- Implementing approved changes to the content presentation and layout of the manual – 3 days
- Copy editing and design reviews – 2 days.
- Liaising with BCN- 1 day.

**Application Process**

Interested applications should submit an expression of interest (EOI) to Rebecca Nhep, Senior Technical Adviser, BCN @ rebecca.nhep@bettercarenetwork.org by January 24th, 2024.

EOIs should include pertinent information about the applicant’s experience, expertise, rates, and availability. EOIs should be accompanied by a CV.