



**Islamic Republic of Afghanistan
Ministry of Economy
Afghanistan Reconstruction & Development Services**

A R D S

**REQUEST FOR EXPRESSIONS OF INTEREST
CONSULTING SERVICE REQUIRED : DEVELOPMENT OF A NATIONAL SOCIAL WORK
CURRICULUM AND TRAINING SYSTEM**

REOI Number: NSDP/UNICEF

The National Skills Development Program, Ministry of Labour Social Affairs Martyrs and Disabled has received financial support from UNICEF for making payments under a contract for Consultancy Services for the development of a national social work curricula and training system.

A brief description of the desired services is given below:

Objective :

Through this procurement, the National Skills Development Programme of the Ministry of Labour and Social Affairs and UNICEF Afghanistan are planning to hire a social work institution to:

- develop National Occupational Skills Standards for social work at three competency levels, with a focus on child protection social work
- to develop, based on the NOSS, national syllabi and training manuals for child protection social work
- to support the establishment of a national training and certification programme

Scope of Work :

Under the overall guidance of the Deputy Minister of Social Affairs, the successful institution will:

- finalize the development of National Occupational Skills Standards (NOSS) for child protection social work in line with the competency-based training approach used by NSDP (DACUM methodology);
- develop, on the basis of the agreed NOSS, national training syllabi and training manuals;
- develop, in consultation with all stakeholders, a plan on the implementation of the syllabus through a national training and certification programme;
- identify a national institution that will implement the training and support the identification of a system for certification of social workers; identify Master Trainers and co-conduct with training implementer a first national ToT; build the capacity of counterpart staff

Counterpart:

Overall guidance will be provided by the Deputy Minister of Social Affairs/Department of Social Affairs. NSDP and UNICEF will be responsible for day-to-day supervision and technical guidance. All tasks are to be completed in close consultation with an **Advisory Committee**, comprised of organizations with social work training expertise in Afghanistan, “first generation” Afghan social workers, and representatives of the institution that will implement the national curricula.

Address:

**Ministry of Economy, 4th & 5th Floor, Malik Asghar Square
Kabul Afghanistan**

Tel: +93(0)20 2103608

Fax: +93(0)20 2103608

آدرس: وزارت اقتصاد ، منزل پنجم و ششم
چهار راهی ملک اصغر
کابل افغانستان

شماره تلفون: +93(0)20 2103608

شماره فکس: +93(0)20 2103608



Islamic Republic of Afghanistan
Ministry of Economy
Afghanistan Reconstruction & Development Services

A R D S

Specific tasks and deliverables:

Under the general supervision of the Deputy Minister of Social Affairs, the successful institution will perform the following tasks:

SN	Task
1	Convene Advisory Committee and conduct induction training of Advisory Committee members on NSDP's competency-based training approach/DACUM methodology.
2	Review existing materials prepared to inform the development of NOSS on child protection social work and finalize these in line with the NSDP's competency-based training approach.
3	Based on the NOSS, develop a national syllabi and training manuals for each of the three competency levels.
4	Support recruitment of two M&E Officers and develop assessment profiles and criteria for each of the three competency levels, to be used to assess trainee performance during training implementation.
5	Develop, under the leadership of the Department of Social Affairs and in consultation with all stakeholders, a plan on the implementation of the syllabus through a national training and certification programme. <ul style="list-style-type: none">• Identify a national institution that will implement the training and support the identification of a system for certifying social workers;• Identify, through the Department of Social Affairs and in consultation with other stakeholders, Master Trainers and support training implementer in conducting a first ToT.

Duration of Assignment: 12 months, with possible extension

Selection method/ guidelines: Quality-based selection/competitive bidding process

SUBMISSION OF APPLICATIONS:

The Afghanistan Reconstruction and Development Services acting on behalf of the Ministry of Labour, Social Affairs, Martyrs & Disabled and UNICEF now invite eligible institutions having experience and qualifications as follow:

- demonstrated expertise in child focused social work training development and implementation and social work policy and management;

Address:

Ministry of Economy, 4th & 5th Floor, Malik Asghar Square

Kabul Afghanistan

Tel: +93(0)20 2103608

Fax: +93(0)20 2103608

آدرس: وزارت اقتصاد، منزل پنجم و ششم

چهار راهی ملک اصغر

کابل افغانستان

شماره تلفون: +93(0)20 2103608

شماره فکس: +93(0)20 2103608



Islamic Republic of Afghanistan
Ministry of Economy
Afghanistan Reconstruction & Development Services

A R D S

- a team of experts that offer a diversity of relevant backgrounds (child protection, alternative care, institutional development, social work training development & implementation);
- proven experience in building social work capacity in developing countries; knowledge and experience in the South Asian context a strong advantage;
- familiarity with the competency based training approach/DACUM methodology

The qualified institution is invited to submit a short Concept Paper/Expression of Interest (maximum 5 pages) to indicate their interest in providing the above mentioned services.

Interested institutions may obtain further information at the address below from 0900 to 1600 hours from Saturday to Thursday or by sending an e-mail to the contact person indicated below latest 5 days before the deadline for submission of EOI.

Expressions of interest must be submitted not later than **16.00 hours, 15 April 2010**. Expressions of interest, quoting reference in subject line “Consultancy Services for Development of SOCIAL WORK Curricula and Training System” may be sent electronically to the email addresses given below or delivered in hard copy with a soft copy in a CD at the address given below.

Address:

Afghanistan Reconstruction and Development Services, Procurement Unit
Attn.: Mr. Naresh P. Sinha, Procurement Specialist,
Ministry of Economy Building, 4th and 5th floor,
Malik Asghar Square,
Kabul, Afghanistan

Email: np.sinha@ards.org.af, h.ibrahimi@ards.org.af, shashemi@unicef.org,
mbhaskar@unicef.org

Cell No.: 0093 (0)772695611, 0093 (0)799300269, 0093 (0) 798507554, 0093 (0) 798507552

Address:

Ministry of Economy, 4th & 5th Floor, Malik Asghar Square
Kabul Afghanistan
Tel: +93(0)20 2103608
Fax: +93(0)20 2103608

آدرس: وزارت اقتصاد، منزل پنجم و ششم
چهار راهی ملک اصغر
کابل افغانستان
شماره تلفون: +93(0)20 2103608
شماره فکس: +93(0)20 2103608