

Title: Research Consultant

Reporting to: Executive Director, Lumos Foundation USA

Period: Six-months with potential to renew

Location: New York

Travel: Ability to travel required

Role Description

Lumos Foundation USA (Lumos) is seeking a Research Consultant to support a research and advocacy agenda around child and family immigration detention. Working in cooperation with key research and advocacy staff in New York, Washington, and London, as well as independently, the Research Consultant will be responsible for analyzing financial data, providing evidence and assisting in the production of reports. Lastly, the Research Consultant also will capture sensitive material around case studies and briefings that support Lumos' principal objectives in the US and globally. Currently, this is a temporary, six-month position. The position may transition from temporary to permanent dependent on organizational needs.

Specific responsibilities include but are not limited to:

- Supporting Lumos' U.S.-based research activities, ensuring consistent, high-quality outputs
- Designing, planning and conducting relevant research projects in conjunction with Lumos staff
- Undertaking research activities, including desk research, collecting and analyzing quantitative and qualitative data
- Drafting and providing information in a style and format appropriate to the intended audience
- Assisting in the monitoring and evaluation of relevant Lumos' programs
- Working effectively with Lumos staff and external partners to document project learning, producing sensitive case studies and other materials
- Assisting the Lumos advocacy team in developing evidence-based advocacy materials.
- Experience in tracking and research of financial flows or financial modelling

Person Specification:

Essential:

- Commitment to children's rights and international development
- Bachelor's degree in a relevant field
- Oral and written proficiency in Spanish
- Proven applied research experience and familiarity with a range of quantitative and qualitative methodologies
- Demonstrable experience in desk research and analysis of both quantitative and qualitative data
- Excellent analytical skills, with the ability to summarize and interpret data accurately, using appropriate data analysis packages
- Attention to detail in checking information and evidence for accuracy and validity
- Excellent writing skills with experience conveying research findings effectively for policy-makers and practitioners
- Highly organized, with the ability to balance competing priorities and plan effectively to meet challenging deadlines
- Ability to work autonomously, as well as working as part of a wider team
- Ability to work to plan while remaining flexible as new opportunities and priorities develop
- Excellent interpersonal and communications skills

- Ability to work with wide variety of stakeholders
- Working knowledge of data protection legislation and research ethics.

Desirable:

- Experience translating research into advocacy
- Familiarity with US immigration law a plus
- Experience of working with international NGOs
- Experience working in the field of human rights, child development and protection
- Knowledge and understanding of deinstitutionalization and alternative care for children
- Graduate degree in a relevant field.